

## FAQ FOR FIRST YEAR STUDENTS OF VETERINARY MEDICINE - UNIPI

- 1. WHO IS THE TUTOR AND WHAT DO THEY DO?** The tutor is a student who carries out support and coaching for students enrolled in the first year of the Degree Course in Veterinary Medicine. A Tutoring student, have probably already experienced the difficulties you are experiencing; thus, for information and advice relating to every difficulty you may encounter, don't hesitate to contact them by email at [potmv.tutoratoimmatricolati@vet.unipi.it](mailto:potmv.tutoratoimmatricolati@vet.unipi.it)
- 2. COURSE PASSAGE AND SUBJECT VALIDATION:** if you have passed the admission exam and you are **already enrolled at the University of Pisa**, you can connect to the <http://gepaco.adm.unipi.it/> portal with the same credentials as the Alice portal. At this point, follow all the instructions to select the Course, remembering to upload, when requested, the receipt for submitting the DSU benefit request or the payment receipt for the installment. After completing this procedure correctly and within the peremptory deadline, the Degree Course will evaluate your previous career and then you will receive an e-mail from the Student Office, in which they will invite you to re-enter the gepaco portal, where you can verify which exams have been validated and proceed with the final acceptance of the Council resolution.  
<https://matricolando.unipi.it/come-immatricolarsi-concorsi/>

If you come from a non-UniPi Degree Course, remember that, first of all, you are asked to pay the all-inclusive contribution and the regional tax even if you have already paid the fee for the same academic year in the University of origin. The regional tax is not due only if it has been paid for enrollment in another Tuscan university. After obtaining the authorization, your university of origin will send all the documentation relating to your career (so-called "**discharge sheet**") to the University of Pisa. After enrollment at the University of Pisa you will be asked to self-certify the exams taken in the University of origin and the Degree Course will prepare a prospectus with all the validated activities for you to evaluate and, if you consider them appropriate, to expressly accept.





<https://www.unipi.it/index.php/trasferimenti-e-passaggi/item/10356-trasferimento-primo-anno-corsi-primo-livello>

The contact person for the University Student Secretariat to contact is Mrs. Patrizia Lenzi: [patrizia.lenzi@unipi.it](mailto:patrizia.lenzi@unipi.it)

- 3. WHAT ARE THE ADDITIONAL LEARNING REQUIREMENTS (OFA)?** Students who, despite having been admitted to the Course, have obtained a grade lower than 1/3 of the maximum achievable score in the Biology area within the admission test, will be assigned an additional learning requirements which must be fulfilled **within the first academic year**. Enrollment for the second-year exams is subject to this completion. By the middle of December (or later in the case of your entry by scrolling the ranking) you will receive an e-mail from the President of the Degree Course who will notify you of any educational requirements and the procedures for their fulfillment. You will have to follow an "OFA self-study course" which you can find at the address <https://www.vet.unipi.it/ofa-mv/> at the end of which you will be asked to take a

multiple choice written test. The test is considered passed with at least 70% correct answers. For any doubts refer to the link above or contact your Tutor!

All students who do not have to fulfill any educational obligations will receive the “VETLM-basic **knowledge of veterinary medicine**” minutes (2CFU). The 2 CFU are only fictitious, necessary for the registration, but they have no value for achieving the total CFU count of CFUs to be acquired for the Veterinary Degree.

Attività Didattiche	Stato
+ <a href="#">VETLM - CONOSCENZE DI BASE MEDICINA VETERINARIA</a>   	

- 4. SAFETY TRAINING:** course on Safety in the working environment is mandatory for all students enrolled in the Degree Course. The President of the Degree Course will inform you when it is possible to start your safety training.

The course consists of two parts: a general course (prepared by the University) and in order to attend it, the student must fill in a form with their personal details and sign a privacy policy that will be forwarded to them after sending an email to the following addresses: [monica.barsotti@unipi.it](mailto:monica.barsotti@unipi.it) - [didattica@unipi.it](mailto:didattica@unipi.it). Each student will also receive an e-mail with the information for the access to this first part and the related verification tests. When the student has passed the checks, the Safety and Environment Office will send them the relevant certificate of suitability. Only at this point the student will be able to access the second part (provided by the Department), consisting of 5 modules for each of which they have to take the verification test (<https://test.vet.unipi.it/course/index.php?categoryid=3>). Once the safety test has been passed, the Department's Teaching Unit will deliver the final certification. For further information: <https://www.vet.unipi.it/formazione-sicurezza/>.

**5. HOW TO REGISTER FOR AN EXAM?**

You can register for the exams by going to <https://esami.unipi.it/>. Log in by entering your credentials.

Archivio iscrizioni

Filtra

Nascondi le iscrizioni cancellate

AA	CdS	Insegnamento
2020/21	MEDICINA VETERINARIA	FISIOLOGIA, ETOLOGIA E BENESSERE ANIMALE
2019/20	MEDICINA VETERINARIA	BIOLOGIA ANIMALE E VEGETALE
2019/20	MEDICINA VETERINARIA	MICROBIOLOGIA E PARASSITOLOGIA

VALUTAMI Logout

Nuova Iscrizione

Archivio Iscrizioni

Calendario CdS

Calendario sessioni

At this point, all you have to do is enter the name and surname of your professor, the course and search for your Degree Course!

## 6. WHERE CAN I FIND THE EDUCATIONAL MATERIAL?

You can find the teaching material at the address <https://elearning.vet.unipi.it/> by entering your credentials.

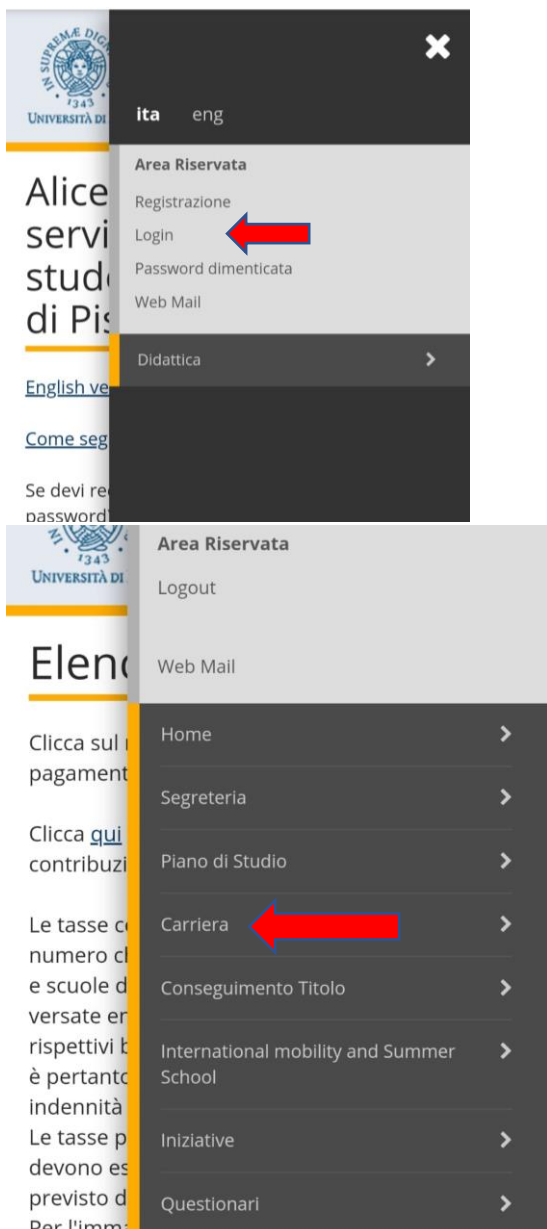
## 7. WHERE CAN I FIND THE CALENDAR OF LESSONS AND EXAMS?

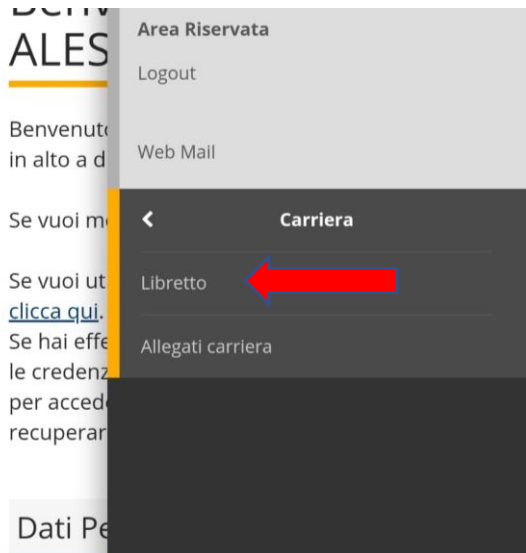
You can find the calendar of lessons at the following link: <https://www.vet.unipi.it/orari-delle-lezioni-di-medicina-veterinaria/>

You can find the schedule of the exams at the following link: <https://www.vet.unipi.it/calendario-degli-esami-di-profitto/>

## 8. HOW CAN I CONSULT MY ELECTRONIC BOOKLET?

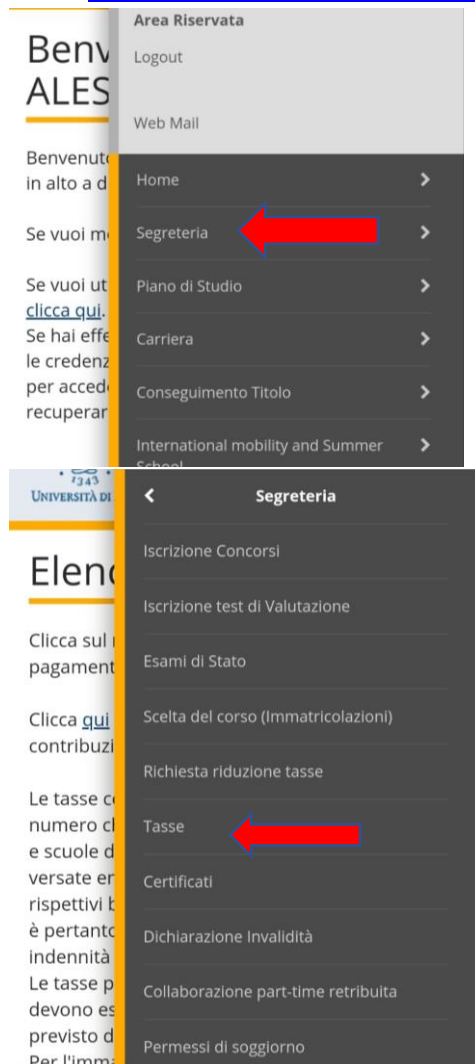
Go to the following link: <https://www.studenti.unipi.it/Home.do> and log in by entering your credentials.





### 9. HOW CAN I SEE IF MY TAX SITUATION IS REGULAR?

Go to <https://www.studenti.unipi.it/Home.do> and log in by entering your credentials.

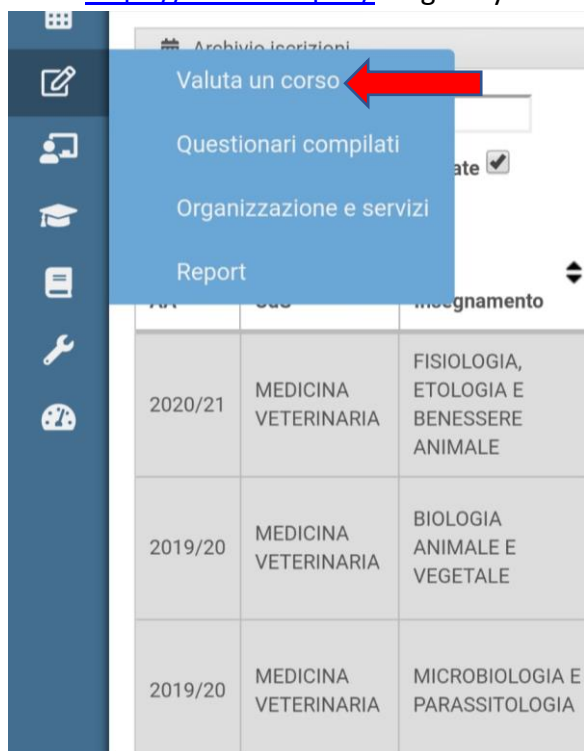


## 10. WHO CAN I CONTACT IF I HAVE TAKEN AN EXAM BUT IT IS STILL NOT REGISTERED ON THE ALICE PORTAL?

You can write to this address: [patrizia.lenzi@unipi.it](mailto:patrizia.lenzi@unipi.it)

## 11. HOW CAN I FILL OUT THE EDUCATIONAL ASSESSMENT QUESTIONNAIRES WITHOUT SIGNING UP FOR THE EXAM?

Go to <https://esami.unipi.it/>. Log in by entering your credentials



From here on, the procedure is very easy!

**12. PREREQUISITES:** the prerequisites are very important and must be respected. If you have any doubts about the prerequisites you can go to the link <https://www.vet.unipi.it/propedeuticita-cdi-medicina-veterinaria/> and consult the most recent regulation.

## 13. WHERE CAN I FIND THE CONTACTS OF THE PROFESSORS?

Go to <https://unimap.unipi.it/cercapersone/cercapersone.php> and enter the name of the Professor. Remember that to communicate with Professors or request information relating to your university career it is **STRICTLY NECESSARY TO USE THE INSTITUTIONAL MAIL ADDRESS** ([username@studenti.unipi.it](mailto:username@studenti.unipi.it)). If you use a private e-mail address, you may not receive any response.

## 14. HOW TO ACQUIRE THE 3 CFU OF FOREIGN LANGUAGE?

Go to [www.cli.unipi.it](http://www.cli.unipi.it)



Click on "idoneità di ateneo"



### AVVISI

**02/04/2021: Rilascio documenti riepilogativi ciclo 1 e istruzioni per l'autocertificazione**

**05/03/2021: Istruzioni per l'accesso ai corsi**

**01/09/2020: Segreteria didattica: modalità di accesso servizi**

### PROVA DI IDONEITA' DI INGLESE

Dopo aver vagliato una serie di possibilità, abbiamo optato per un test che consenta di conseguire i crediti in numero più ampio possibile di studenti. Ovviamente è stato necessario qualche compromesso, ma **leggete bene quanto segue**.

Il test, somministrato in formato elettronico e online, è integrato, cioè testa più abilità contemporaneamente, ma il risultato consente di 'scorporare' le abilità e dunque per la prova di Idoneità di Ateneo considereremo le abilità di READING, GRAMMAR e VOCABULARY, cioè quelle della prova somministrata fino a questo momento.

At this point, all you have to do is create your account and follow the instructions!

For validation, you must send an e-mail to the following e-mail address: [patrizia.lenzi@unipi.it](mailto:patrizia.lenzi@unipi.it)

If you already have a language certification, talk to Prof. **Elisabetta Giannessi**, 1st year coordinating teacher.


### 15. HOW TO ACQUIRE THE 5 CFU OF COMPUTER SKILLS?

You can find all the information at the following link: <https://www.vet.unipi.it/test-center-ecdl-sai-3/>.

To register for the exam click here: <https://sai.elearning.unipi.it/>, log in with your credentials and choose your modules!

Calendario test


Controlla il [calendario](#) delle sessioni in programma.



Scroll down to consult the calendar and subscribe!

Iscrizione test

[Iscriviti](#) al test a distanza.



If you already have a certification (ECDL FULL), you can directly request the registration of the 5 CFU of computer skills by sending an e-mail to the Presidency of the Degree Course → [presidenzamv@vet.unipi.it](mailto:presidenzamv@vet.unipi.it)

## **16. LOGBOOK: WHAT IS IT AND WHAT IS IT FOR?**

It is a personal training booklet in which all the actions and practical procedures performed by the student during their training course must be reported in order to verify the achievement of the learning objectives. All activities included in the LogBook are part of the First Day Skills that a new graduate veterinarian must have acquired during their university education. The First Day Skills have been identified by EAEVE (European Association of Establishments for Veterinary Education), a European organization that aims to evaluate, promote and further improve the quality standards of the structures responsible for teaching Veterinary Medicine. The Department of Veterinary Sciences of Pisa, with its Master's Degree Course in Veterinary Medicine is currently approved by EAEVE.

The LogBook is delivered at the beginning of the second year to the student who from that moment on will have the obligation to complete it in its entirety, acquiring the signature of the teacher (in the case of practical activity carried out within the course of teaching or pre-professional training carried out at the Department of Veterinary Sciences) or by the Pre-professional Training Sector Coordinator (in the case of practical activity carried out as part of the pre-professional training carried out at external structures).

The LogBook is structured in three parts: the first refers to the acquisition of safety instructions; the second refers to the acquisition of transversal skills and the third relates to the acquisition of professional skills for the various Scientific Disciplinary Sectors.

The LogBook completed in its entirety must be delivered to the President of the Degree Course before graduation.

For more information: <https://www.vet.unipi.it/gestione-logbook/>.